



North Carolina Department of Transportation  
Value Management Office  
**Value Engineering Proposal (VEP) – Submittal Form**



This form serves as statement that the modification request is being made as a VEP and summarizes the proposed VEP; add attachments, as necessary. See NCDOT Standard Specifications [§104-12](#) for VEP requirements. VEP should be submitted concurrently to the Resident Engineer, the State Value Management Engineer at [ValueManagementUnit@ncdot.gov](mailto:ValueManagementUnit@ncdot.gov), and Alternative Delivery Unit (if applicable).

Section 1		Project Details			
Contract No.		Resident Engineer		Contractor	
Let Date		Name		Name	
County		Contact		Contact	
Division		Project Name			
Project TIP No.		Description			
Will this VEP require:		As-Built Plans or		Plan Revision(s) by Contractor	

Section 2	Type of Proposal (CHECK ONE)
<b>PRELIMINARY</b>	<b>FINAL</b>
<p>A Preliminary (concept) submittal <b>should include:</b></p> <ul style="list-style-type: none"> <li>Sketches</li> <li>Plan sheet markups (preferred)</li> <li>Description of changes</li> <li>Approximate cost savings (breakdown if available)</li> <li>Alternative Delivery (Specify type): _____</li> </ul> <p>Acceptance of a preliminary proposal gives the contractor an approval of concept but <b>formal acceptance for implementation can only be obtained through a final VEP.</b></p>	<p>A Final Proposal must be in full compliance with NCDOT Standard Specifications and <b>must include:</b></p> <ul style="list-style-type: none"> <li>Design calculations (if applicable)</li> <li>Modifications to Contract Plan Sheets (sealed unless waived by engineer)</li> <li>Changes to Contract Documents</li> <li>Cost Savings Estimate, based on Contract Line Items.</li> <li>Alternative Delivery (Specify type): _____</li> </ul> <p>Once submitted, NCDOT reviews and decides acceptance. Only contractor-incurred costs (line items) can be included in VEP savings; Contractor is responsible for costs of developing VEP.</p>
<p>What disciplines are impacted by this VEP? <i>Select all applicable disciplines.</i></p>	<p style="text-align: center;">           Geotech      Hydraulics      Right of Way            Roadway      Structures      Utilities            Work Zone Traffic Control         </p>
<p>Are there any additional disciplines not listed that are impacted?</p>	
<p>Does this VEP impact pay items that are considered pre-payment? If yes, which ones?</p>	

Contact the Value Management Office at [ValueManagementUnit@ncdot.gov](mailto:ValueManagementUnit@ncdot.gov) for questions.



North Carolina Department of Transportation  
Value Management Office  
**Value Engineering Proposal (VEP) – Submittal Form**



Section 3	Description of Current Design & Change(s) Proposed	
Current Design		
Proposed Change(s)		
Cost/Time Savings (Attach breakdown, if available)		
Impacted Plan Sheet(s)		If plan sheet markups are not included as part of the VEP package, attach impacted plan sheets for ease of review.
List the advantages and disadvantages of the proposed changes.		